

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238
NOTICE OF MEETING**


Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular meeting at 17332 Groeschke Road, Houston, Texas, 77084, a designated meeting place of the District. The meeting will be held on Tuesday, November 27, 2018, at 1:00 p.m., to consider and authorize any action in connection with the following:

1. Approve minutes of prior Board of Directors meeting(s);
2. Comments from the public (*policy in effect*);
3. Annual audit report for fiscal year ending August 31, 2018;
4. Tax Assessor/Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
5. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
6. Bookkeeper's Report, including:
 - a. Approval of checks and payment of invoices presented;
 - b. Consider any budget amendments;
 - c. Submission of mowing reimbursement invoice to Harris County Flood Control District;
 - d. Discuss third party payroll service and approve contract with Alliance Payroll Services, Inc.;
7. Engineer's Report, including:
 - a. Design, advertisement and/or award of bids or contracts for construction of facilities for:
 - i. Water Plant Nos. 1 & 2 Ion Exchange Treatment;
 - b. Status of construction and approval of pay estimates/change orders for:
 - i. Morton Road water main extension;
 - c. Status and acceptance of site, easement and/or facility conveyances;
 - d. Emergency repair to effluent outfall at Wastewater Treatment Plant;
 - e. Update on Harris County Flood Control District drainage project;
 - f. Update on GO Weiss permit and siltation issues;
8. Status of maintenance by Champions Hydro-Lawn, Inc., including:
 - a. Cleaning/modification to the trash rack;
 - b. Update on Barkers Crossing detention pond and trail repairs/maintenance issues, and communications with homeowners association and Harris County regarding possible maintenance agreement(s);
9. Operation and Maintenance Report, including:
 - a. Repair and maintenance of District facilities, including asset management program update(s);
 - b. Compliance with water and waste discharge permits;
 - c. Appeals of District charges;
 - d. Report on valve exercise program;
10. Review West Harris County Regional Water Authority fee increase and amended Rate Order;

11. Director Reports, including:
 - a. West Harris County Regional Water Authority updates;
 - b. AWBD seminar/conference attendance;
 - c. Future Board meeting schedule;
12. Possible designation of additional meeting place(s) outside District boundaries;
13. Authorize filing of Eminent Domain report with Comptroller;
14. Attorney's Report, including:
 - a. Electronic records/signature program(s);
15. Additional comments from the public (*policy in effect*);
16. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
17. Reconvene in open session, and authorize any action resulting from executive session;
18. Discuss pending business and matters for future agendas.



ROACH & MITCHELL, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.