

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238**  
**NOTICE OF MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular meeting at 18702 Kieth Harrow Boulevard, Houston, Texas, 77084, a designated meeting place of the District.

The meeting will be held on **Tuesday, January 23, 2018, at 1:00 p.m.**, to consider and authorize any action in connection with the following:

1. Minutes of prior Board of Directors meeting(s);
2. Comments from the public;
3. Discussion regarding Barkers Crossing detention pond trail, including review of possible maintenance agreement;
4. Tax Assessor/Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
5. Consider amendment to Tax Assessor/Collector Contract;
6. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
7. Resolution granting exemptions from taxation for 2018;
8. Resolution authorizing additional penalty on delinquent personal property taxes;
9. Bookkeeper's Report, including approval of checks and payment of invoices presented, and possible amendment of budget, if necessary;
10. Engineer's Report, including:
  - a. Design, advertisement and/or award of bids or contracts for construction of facilities, including:
    - i. Dulaney Road water main extension;
  - b. Status of construction and approval of pay estimates/change orders;
  - c. Status and acceptance of site, easement and/or facility conveyances;
    - i. Update on easement for Morton Road water main extension;
  - d. Status of communications with Harris County/GO Weiss landfill regarding siltation and pilot channel clean-out;
  - e. Update on Radium testing and treatment options at water plant no. 2;
11. Status of maintenance by Champions Hydro-Lawn, Inc., including:
  - a. Harris County channel siltation and pilot channel clean-out;
  - b. Possible Barkers Crossing detention pond maintenance issues;
12. Operation and Maintenance Report, including:
  - a. Repair and maintenance of District facilities;
  - b. Report regarding repair/replacement of water meters and flushing valves;
  - c. Compliance with water and waste discharge permits;
  - d. Appeals of District charges;

- e. Status of Smart Meter project;
  - f. Review emergency interconnect options;
  - g. Review Asset Management Program proposal;
13. Review Code of Ethics, Investment Policy, and related policies;
  14. Review Annual Continuing Disclosure Report;
  15. Solicitation of bids for Insurance Policies (*expires March 31, 2018*);
  16. Director Reports, including
    - a. Annual District update/newsletter;
  17. Attorney's Report;
  18. Review 2018 Directors Election matters;
  19. Additional comments from the public;
  20. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
  21. Reconvene in open session, and authorize any action resulting from executive session;
  22. Discuss pending business and matters for future agendas.



ROACH & MITCHELL, PLLC

By: \_\_\_\_\_

Jonathan A. Roach  
Attorney for the District

*Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.*

*In response to Senate Bill 554 of the 85<sup>th</sup> Legislative Session, further amending Texas Water Code §49.063, the District is providing the following petition process description: After at least twenty-five (25) qualified electors are residing in a district, on written request of at least five (5) of those electors, the Board shall designate a meeting place and hold meetings within the District if it determines that the meeting place used by the District deprives the residents of a reasonable opportunity to attend District meetings. On the failure to designate the location of the meeting place within the District, five (5) electors may petition the Texas Commission on Environmental Quality ("TCEQ") to designate a location. If it determines that the meeting place used by the District deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ may designate a meeting place inside or outside the District which is reasonably available to the public and require that the meetings be held at such place. After the next election, the Board may designate different meeting places, including one located outside the boundaries of the District.*