

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238
NOTICE OF SPECIAL MEETING

Notice is hereby given to all interested members of the public that the Board of Directors ("Board") of the above captioned District will hold a special meeting, in person and open to the public, on **Friday, January 6, 2023, at 1:00 p.m.**, at **19636 Saums Road, Houston, Texas 77084 (Westlake Fire Station)**, a designated meeting place of the District (***please see below for certain COVID-19 public meeting protocols*).

In addition, some Board members, consultants, and the public may participate by videoconference as provided in Texas Government Code Sec. 551.027 (****please see below and District website, www.hcmud238.com, for further details*). The Board may consider and authorize any action in connection with the following:

1. Comments from the public (*note public comment policy in effect*);
2. Review 2022 and 2023 District action items and annual updates;
3. Minutes of prior Board of Directors meeting(s) (11/22/2022);
4. Acclaim Energy Report and related updates;
5. Status of Annual Continuing Disclosure Report (FYE 2022);
6. Tax Assessor/Collector Report, including payment of invoices, tax refunds, uncollectible roll, and banking matters;
7. Delinquent Tax Attorney Report, including foreclosure proceedings, installment agreements, proofs of claims, and termination of service;
8. Bookkeeper's Report, including payment of invoices, related banking updates, and any budget amendments;
9. Financial Advisor matters;
10. Development reports including utility capacity and/or financing agreement requests, site/facility conveyances, options for possible annexation, and related matters, including:
 - a. Canterbury Development;
11. Engineer's Report, including:
 - a. Design, advertisement and/or award of bids or contracts for construction of facilities for;
 - b. Status of construction and approval of pay estimates/change orders for:
 - i. Water Plant No. 1 Ion Exchange Treatment (*Aqua Life of Houston*);
 - ii. Water Plant No. 2 Ion Exchange Treatment (*Aqua Life of Houston*);
 - iii. Wastewater Treatment Facility Generator Replacement (*W.W. Payton*);
 - c. Status and acceptance of site, easement and/or facility conveyances;
 - d. Review Capital Improvement Plan ("CIP");
12. Status of maintenance by Champions Hydro-Lawn, Inc.;

13. Operation and Maintenance Report, including:
 - a. Repair and maintenance of District facilities, including asset management program update(s), and insurance claim(s);
 - b. Report on manhole inspection, valve exercise program, valve relocations, and hydrant preventative maintenance/repairs;
 - c. Options for sanitary sewer line cleaning and issue(s) regarding recent sanitary sewer line repairs;*
 - d. Status of maintenance cost-sharing for area drainage facilities;
 - e. Appeals of District charges and customer disconnects;
 - f. Bankruptcy matter(s);
 - g. Bill inserts and related communications with residents;
14. Possible Rate Order Amendment(s);
15. Drought Contingency Plan and Water Conservation Plan;
16. Emergency interconnect agreements and issues with neighboring districts/water systems;
17. Director Reports, including:
 - a. West Harris County Regional Water Authority (WHCRWA) updates, including Water Line & Meter Easement request;
18. Technology/website updates;
19. Attorney's Report, including:
 - a. Order Establishing Office(s) and Additional Meeting Place(s) Outside the District's Boundaries;
 - b. Arbitrage Report(s) (Series 2012 10th year);
20. Additional comments from the public;
21. *Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
22. Reconvene in open session, and authorize any action resulting from executive session;
23. Discuss pending business, matters for future agendas, and next Board meeting(s) (Jan. 24, 2023; AWBD – Jan.27-28, 2023–Austin).



ROACH & ASSOCIATES, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-789-1899 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

**The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*

As required by Texas Water Code §49.062-.063, the District hereby outlines the following petition process regarding its meeting location: After at least fifty (50) qualified electors are residing in a district, on written request of at least five (5) of those electors, the Board shall designate a meeting place and hold meetings within the district, or if no suitable place exists than not further than 10 miles from the boundary of the district. On the failure to designate the location of the meeting place within the district or within 10 miles from the district, five (5) electors may petition the Texas Commission on Environmental Quality ("TCEQ") to designate a location. If the TCEQ determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ shall designate a meeting place inside or outside the District which is reasonably available to the public and require that the meetings be held at such place.

****COVID-19 PUBLIC MEETING PROTOCOLS**

Beginning with the September 2021 meeting and until further notice, the Board may conduct hybrid meetings. To help minimize the risk of the spread of COVID-19 infection, the following in-person protocols may be observed: Seating may be rearranged to comply with 6-foot social distancing; masks will be made available for anyone who desires one before they enter the building; no one will be permitted in the meeting if they, anyone in their household, or anyone they have been in contact with during the preceding ten (10) days has tested positive for COVID or is currently experiencing COVID symptoms.

*****Video Conference Information:**

Computer/App <https://us02web.zoom.us/j/85809903245?pwd=YnBDWnJJdncwZStiQmMvMjFKZDBldz09>

Meeting ID: 858 0990 3245 Passcode: 728269

Telephone: +1-346-248-7799

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