

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238
NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors ("Board") of the above captioned District will hold a regular meeting, in person and open to the public, on **Tuesday, February 28, 2023, at 1:00 p.m., at 17332 Groeschke Road, Houston, Texas 77084**, a designated meeting place of the District (***please see below for certain COVID-19 public meeting protocols*).

In addition, some Board members, consultants, and the public may participate by videoconference as provided in Texas Government Code Sec. 551.027 (****please see below and the District's website www.hcmud238.com for further details*). The Board may consider and authorize any action related to the following:

1. Comments from the public (*note public comment policy in effect*);
2. Tax Assessor/Collector Report, including payment of invoices, tax refunds, uncollectible roll, and banking matters;
3. Delinquent Tax Attorney Report, including foreclosure proceedings, installment agreements, proofs of claims, related banking updates, and termination of service;
4. Bookkeeper's Report, including payment of invoices, mowing reimbursement from HCFCF, related banking updates, and any budget amendments;
5. Development reports including utility capacity and/or financing agreement requests, site/facility conveyances, options for possible annexation, and related matters, including:
 - a. Canterbury Development;
6. Engineer's Report, including:
 - a. Design, advertisement and/or award of bids or contracts for construction of facilities for;
 - b. Status of construction and approval of pay estimates/change orders for:
 - i. Water Plant No. 1 Ion Exchange Treatment (*Aqua Life of Houston*);
 - ii. Water Plant No. 2 Ion Exchange Treatment (*Aqua Life of Houston*);
 - c. Status and acceptance of site, easement and/or facility conveyances;
 - d. Review Capital Improvement Plan ("CIP");
7. Review Annual Survey of Wage Rate Scales;
8. Status of maintenance by Champions Hydro-Lawn, Inc.;
9. Operation and Maintenance Report, including:
 - a. Repair and maintenance of District facilities, including asset management program update(s), and insurance claim(s);
 - b. Report on manhole inspection, valve exercise program, valve relocations, and hydrant preventative maintenance/repairs;
 - c. Options for sanitary sewer line cleaning and issue(s) regarding recent sanitary sewer line repairs;*
 - d. Status of maintenance cost-sharing for area drainage facilities;
 - e. Appeals of District charges and customer disconnects;
 - f. Bankruptcy matter(s);
 - g. Bill inserts and related communications with residents;
 - h. Operator to provide required information to District receiving water through Emergency Interconnect relative to Consumer Confidence Reports;

10. Review Drought Contingency Plan and Water Conservation Plan;
11. Insurance renewal(s)/proposal(s) (AJG – expires March 31, 2023);
12. Emergency interconnect agreements and issues with neighboring districts/water systems;
13. Director Reports, including:
 - a. West Harris County Regional Water Authority (WHCRWA) updates, including Water Line & Meter Easement request;
14. Filing of Special Purpose District Report or Audit with Comptroller;
15. Technology/website updates;
16. Options for garbage collection services and related homeowners association communications;
17. Attorney’s Report, including arbitration report and 2023 Legislative updates;
18. Additional comments from the public;
19. *Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
20. Reconvene in open session, and authorize any action resulting from executive session;
21. Discuss pending business, matters for future agendas, and next Board meeting (Board mtg.–Mar. 28).



ROACH & ASSOCIATES, PLLC

By: 
 Jonathan A. Roach
 Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-789-1899 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

**The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*

****COVID-19 PUBLIC MEETING PROTOCOLS**

Until further notice, the Board may conduct hybrid meetings. Only a quorum of the Board (3 members) must be present at the meeting place at the scheduled time. Other members may participate fully by video conferencing and will be counted as present for all purposes. If participating by telephone only, a Board member may participate in the discussion but will not be able to make or second motions or vote on motions before the Board. Consultants and the public may participate by either video or telephone conferencing.

*****Video Conference Information:**

Computer/App: <https://us02web.zoom.us/j/85809903245?pwd=YnBDWnJldncwZStiQmMvMjFKZDBldz09>

Telephone: +1-346-248-7799

Meeting ID: 858 0990 3245 **Passcode:** 728269