

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238

### NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors ("Board") of the above captioned District will hold a regular meeting, in person and open to the public, on **Tuesday, March 26, 2024, at 1:00 p.m.**, at **17332 Groeschke Road, Houston, Texas 77084**, a designated meeting place of the District, and limited participation may be permitted by videoconference as provided in Texas Government Code Sec. 551.027 (\*\**please see below and the District's website [www.hcmud238.com](http://www.hcmud238.com) for further details*). The Board may consider and authorize any action related to the following:

1. Comments from the public (*note public comment policy in effect*);
2. Minutes of prior Board of Directors meeting(s) (*February 27, 2024*);
3. Potential sidewalk project/Places 4 People program;
4. Financial Advisor updates;
5. Tax Assessor/Collector Report, including payment of invoices, tax refunds, uncollectible roll, banking matters, and public funds agreements;
6. Delinquent Tax Attorney Report, including foreclosure proceedings, installment agreements, proofs of claims, related banking updates, and termination of service;
7. Bookkeeper's Report, including payment of invoices, mowing reimbursement from HCFCD, related banking updates, any budget amendments, and Director attendance at AWBD Summer Conference (*June 13 - June 15, Fort Worth*);
8. Development reports including utility capacity and/or financing agreement requests, site/facility conveyances, options for possible annexation, and related matters, including:
  - a. Canterbury Development;
9. Engineer's Report, including:
  - a. Design, advertisement and/or award of bids or contracts for construction of facilities for:
    - i. Sinkhole/wash-out repairs;
  - b. Status of construction and approval of pay estimates/change orders for:
    - i. Water Plant No. 1 Ion Exchange Treatment (*Aqua Life of Houston*);
    - ii. Water Plant No. 2 Ion Exchange Treatment (*Aqua Life of Houston*);
  - c. Status and acceptance of site, easement and/or facility conveyances;
  - d. Review Capital Improvement Plan ("CIP");
  - e. WWTF Fence Replacement;
10. Status of maintenance by Champions Hydro-Lawn, Inc.;
11. Operation and Maintenance Report, including:
  - a. Repair and maintenance of District facilities, including asset management program update(s), and insurance claim(s);
  - b. Report on manhole inspection, valve exercise program, valve relocations, and hydrant preventative maintenance/repairs;
  - c. Options for sanitary sewer line cleaning and issue(s) regarding recent sanitary sewer line repairs;
  - d. Status of maintenance cost-sharing for area drainage facilities;

- e. Appeals of District charges, customer disconnects, and bankruptcy matters;
  - f. Lead & Copper Rules Revisions (LCRRs);
  - g. Storage of excess supplies at WWTP site;
  - h. Required information for interconnect water supplies for Consumer Confidence Reports;
  - i. Authorization to send annual District update/newsletter, review bill inserts and related communication with residents;
12. Possible Rate Order Amendment;
  13. Technology/website updates, including website compliance review;
  14. Director Reports, including:
    - a. West Harris County Regional Water Authority (WHCRWA) updates;
    - b. Annual newsletter update (2024);
  15. Authorize consultants to research unclaimed property, release notice to certain unclaimed property owners, and future filing of unclaimed property report with the State (*Property Code §72-76*)(*Due July 1<sup>st</sup>*);
  16. Emergency interconnect agreements and issues with neighboring districts/water systems;
  17. Review bids for insurance proposals (*AJG – expires March 31, 2024*);
  18. Board vacancy;
  19. Attorney Report;
  20. Additional comments from the public;
  21. \*Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
  22. Reconvene in open session, and authorize any action resulting from executive session;
  23. Discuss pending business, matters for future agendas, and next Board meeting (*April 23, 2024*).



ROACH & ASSOCIATES, PLLC

By:   
Jonathan A. Roach  
Attorney for the District

*Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-789-1899 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.*

*\*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*

**\*\*\*Video Conference Information:**

Computer/App: <https://us02web.zoom.us/j/85809903245?pwd=YnBDWnJldncwZStiQmMvMjFKZDBldz09>

Telephone: +1-346-248-7799

Meeting ID: 858 0990 3245

Passcode: 728269