

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238
NOTICE OF MEETING


Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular meeting at 17332 Groeschke Road, Houston, Texas, 77084, a designated meeting place of the District. The meeting will be held on Tuesday, March 26, 2019, at 1:00 p.m., to consider and authorize any action in connection with the following:

1. Minutes of prior Board of Directors meeting(s);
2. Comments from the public (*policy in effect*);
3. Tax Assessor/Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
4. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
5. Bookkeeper's Report, including:
 - a. Approval of checks and payment of invoices presented;
 - b. Consider any budget amendments;
6. Engineer's Report, including:
 - a. Design, advertisement and/or award of bids or contracts for construction of facilities for:
 - i. Water Plant Nos. 1 & 2 Ion Exchange Treatment (including TCEQ review);
 - b. Status of construction and approval of pay estimates/change orders for:
 - i. Morton Road water main extension;
 - c. Status and acceptance of site, easement and/or facility conveyances;
 - d. Emergency repair to effluent outfall at Wastewater Treatment Plant;
 - e. Update on Harris County Flood Control District drainage project;
 - f. Update on GO Weiss permit and siltation issues;
 - g. Review Capital Improvements Plan;
7. Review annual survey of wage rate scales;
8. Status of maintenance by Champions Hydro-Lawn, Inc., including:
 - a. Update on Barkers Crossing detention pond and trail repairs/maintenance issues, and communications with homeowners association and Harris County regarding possible maintenance agreement(s);
9. Operation and Maintenance Report, including:
 - a. Repair and maintenance of District facilities, including asset management program update(s);
 - b. Compliance with water and waste discharge permits;
 - c. Appeals of District charges;
 - d. Report on valve exercise program, valve relocations and repairs;
 - e. Authorize Operator to provide required information to Districts receiving water through Emergency Interconnect relative to Consumer Confidence Reports
 - f. Authorize Operator to prepare Consumer Confidence Report;
 - g. Authorize Operator to send Annual District Update/Newsletter, and review of bill inserts and related communications with residents;

10. Director Reports, including:
 - a. West Harris County Regional Water Authority updates;
 - b. AWBD seminar/conference attendance;
 - c. Review annual District update/newsletter;
11. Discussion regarding District website updates;
12. Discussion regarding options for solid waste/recycling collection;
13. Renew Insurance Proposals (current policy *expires March 31, 2019 AJG*);
14. Annual Review of District Policies, including any possible changes to: Investment Policy, Qualified Brokers List, Code of Ethics, and related policies;
15. Attorney's Report, including:
 - a. Update on electronic records, e-recording, e-signatures;
 - b. Arbitrage reporting requirements;
 - c. 2019 Legislative Update;
16. Authorize Director attendance at AWBD Summer Conference (*June 13-June 16, Fort Worth*);
17. Authorize Consultants to research unclaimed property;
18. Additional comments from the public;
19. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
20. Reconvene in open session, and authorize any action resulting from executive session;
21. Discuss pending business and matters for future agendas.

ROACH & MITCHELL, PLLC



By: 
 Jonathan A. Roach
 Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.