

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238**  
**NOTICE OF MEETING**


Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular meeting at 17332 Groeschke Road, Houston, Texas, 77084, a designated meeting place of the District. The meeting will be held on Tuesday, January 22, 2019, at 1:00 p.m., to consider and authorize any action in connection with the following:

1. Minutes of prior Board of Directors meeting(s);
2. Comments from the public (*policy in effect*);
3. Tax Assessor/Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
4. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
5. Resolution Granting Exemptions from Taxation for 2019;
6. Resolution Authorizing Additional Penalty on Delinquent Personal Property Taxes;
7. Bookkeeper's Report, including:
  - a. Approval of checks and payment of invoices presented;
  - b. Consider any budget amendments;
  - c. Review contract with Alliance Payroll Services, Inc.;
8. Engineer's Report, including:
  - a. Design, advertisement and/or award of bids or contracts for construction of facilities for:
    - i. Water Plant Nos. 1 & 2 Ion Exchange Treatment;
  - b. Status of construction and approval of pay estimates/change orders for:
    - i. Morton Road water main extension;
  - c. Status and acceptance of site, easement and/or facility conveyances;
  - d. Emergency repair to effluent outfall at Wastewater Treatment Plant;
  - e. Update on Harris County Flood Control District drainage project;
  - f. Update on GO Weiss permit and siltation issues;
  - g. Review Capital Improvements Plan;
9. Status of maintenance by Champions Hydro-Lawn, Inc., including:
  - a. Update on Barkers Crossing detention pond and trail repairs/maintenance issues, and communications with homeowners association and Harris County regarding possible maintenance agreement(s);
10. Operation and Maintenance Report, including:
  - a. Repair and maintenance of District facilities, including asset management program update(s);
  - b. Compliance with water and waste discharge permits;
  - c. Appeals of District charges;
  - d. Report on valve exercise program, valve relocations and repairs;

11. Director Reports, including:
  - a. West Harris County Regional Water Authority updates;
  - b. AWBD seminar/conference attendance;
  - c. Review annual District update/newsletter;
12. Discussion regarding District website updates;
13. Status of Annual Continuing Disclosure Report;
14. Filing of HB 1378/Loc. Gov't Code 140.008 Client Debt Report;
15. Status of arbitrage compliance reporting requirements;
16. Attorney's Report, including:
  - a. Update on electronic records, e-recording, e-signatures;
17. Additional comments from the public;
18. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
19. Reconvene in open session, and authorize any action resulting from executive session;
20. Discuss pending business and matters for future agendas.



ROACH & MITCHELL, PLLC

By:   
Jonathan A. Roach  
Attorney for the District

*Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.*