

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238

### NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a meeting at 2800 Post Oak Boulevard, Suite 4100, Williams Tower, Houston, Texas 77056, a designated meeting place outside the boundaries of the District.


The meeting will be held on **Tuesday, November 29, 2016, at 1:00 p.m.**, to consider and authorize any action in connection with the following:

1. Minutes of prior Board of Directors meeting(s);
2. Comments from the public;
3. Website updates and related IT matters;
4. Review audit report for fiscal year ended August 31, 2016;
5. Tax Assessor Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
6. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
7. Bookkeeper's Report, including payment of invoices presented, and related matters;
8. Amendment of District Rate Order, including WHCRWA fee increase;
9. Engineer's Report, including:
  - (a) Design, advertisement and/or award of bids or contracts for construction of facilities, including:
    - (i) Dulaney Road water main extension;
    - (ii) Morton Road water main extension;
  - (b) Status of construction and approval of pay estimates/change orders, including:
    - (i) Water Plant No. 1 recoating;
    - (ii) Barkers Ridge Sections 4 and 5 sanitary sewer cleaning and televising;
    - (iii) Oak Ridge Place Sections 1, 2 and 3 sanitary sewer cleaning and televising;
  - (c) Status and acceptance of site, easement and/or facility conveyances;
  - (d) Status of Mayde Creek MUD drainage project;
  - (e) Status of communications with Harris County/GO Weiss landfill regarding siltation and pilot channel clean-out;
  - (f) Status of Wastewater Treatment Plant discharge permit renewal application;
  - (g) Status of Google Earth mapping project;

10. Status of maintenance by Champions Hydro-Lawn, Inc., including:
  - (a) Sinkhole near West Houston Airport;
  - (b) Harris County channel siltation and pilot channel clean-out;
11. Operation and Maintenance Report, including:
  - (a) Repair and maintenance of District facilities;
  - (b) Report regarding repair/replacement of water meters and flushing valves;
  - (c) Review Asset Management Report options;
  - (d) Compliance with water and waste discharge permits;
  - (e) Appeals of District charges;
12. Review Code of Ethics and related policies;
13. Attorney's Report, including:
  - (a) Amendment of policies for electronic records/signatures;
  - (b) Review options for District action items list;
14. Additional comments from the public;
15. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
16. Reconvene in open session, and authorize any action resulting from executivesession;
17. Discuss pending business, matters for future agendas, and schedule for upcoming Board meeting dates/locations (Jan. 6, 2017 - attorney; Jan. 24 - operator; Jan. 27-28 - AWBD Winter Conf.).



ROACH & MITCHELL, PLLC

By:   
Jonathan A. Roach  
Attorney for the District

*Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.*