

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238

NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a meeting at 19636 Saums Rd., Houston, Texas, 77084 (Westlake Fire Department station), a designated meeting place outside the boundaries of the District.


The meeting will be held on **Tuesday, October 25, 2016, at 1:00 p.m.**, to consider and authorize any action in connection with the following:

1. Minutes of prior Board of Directors meeting(s);
2. Comments from the public;
3. Closing on Series 2016 Refunding Bonds (“Refunding Bonds”), and post-issuance matters;
4. Website updates and related IT matters;
5. Tax Assessor Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
6. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
7. Public Hearing on 2016 tax rate;
8. Levy 2016 tax rate and adopt Order regarding same;
9. Amendment of District Information Form (2016 tax rate);
10. Bookkeeper’s Report, including payment of invoices presented, and related matters;
11. Engineer’s Report, including:
 - (a) Design, advertisement and/or award of bids or contracts for construction of facilities,
 - (b) Status of construction and approval of pay estimates/change orders, including:
 - (i) Water Plant No. 1 recoating;
 - (ii) Water Plant No. 2 water line extension (H2O Services);
 - (c) Status and acceptance of site, easement and/or facility conveyances;
 - (d) Status of communications with Harris County/GO Weiss landfill regarding siltation and pilot channel clean-out;
 - (e) Status of Google Earth mapping project;
12. Status of maintenance by Champions Hydro-Lawn, Inc., including:
 - (a) sinkhole near West Houston Airport;
 - (b) Harris County channel siltation and pilot channel clean-out;

13. Operation and Maintenance Report, including:
 - (a) Repair and maintenance of District facilities;
 - (b) Report regarding repair/replacement of water meters and flushing valves;
 - (c) Review Asset Management Report options;
 - (d) Compliance with water and waste discharge permits;
 - (e) Appeals of District charges;
14. Review Code of Ethics, Investment Policy, and related policies;
15. Attorney's Report, including:
 - (a) Amendment of policies for electronic records/signatures;
 - (b) Review status of records updates and options for District action items list;
16. Discuss options for solid waste collection services;
17. Additional comments from the public;
18. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
19. Reconvene in open session, and authorize any action resulting from executivesession;
20. Discuss pending business, matters for future agendas, and schedule for upcoming Board meeting dates/locations.



ROACH & MITCHELL, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.