

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238

NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a meeting at 18702 Kieth Harrow Boulevard, Houston, Texas, 77084, a designated meeting place of the District.


The meeting will be held on **Tuesday, July 26, 2016, at 1:00 p.m.**, to consider and authorize any action in connection with the following:

1. Minutes of prior Board of Directors meeting(s);
2. Comments from the public;
3. Tax Assessor Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
4. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
5. Bookkeeper's Report, including payment of invoices presented, review of draft operating budget for 2016-2017 fiscal year, and related matters;
6. Review proposed Series 2016 Refunding Bonds ("Bonds"), including approval of:
 - (a) Preliminary official statement;
 - (b) Schedule and additional matters in connection with sale, closing, and issuance of the Bonds;
7. Engineer's Report, including:
 - (a) Design, advertisement and/or award of bids or contracts for construction of facilities;
 - (b) Status of construction and approval of pay estimates/change orders, including:
 - (i) Water Plant No. 2 water line extension (H2O Services);
 - (c) Status and acceptance of site, easement and/or facility conveyances;
 - (d) Status of communications with Harris County/GO Weiss landfill regarding siltation;
 - (e) Status of Google Earth mapping project;
8. Update on Mayde Creek Municipal Utility District drainage improvements, including preparation of request for payment/reimbursement of certain costs;
9. Status of maintenance by Champions Hydro-Lawn, Inc., including sinkhole near West Houston Airport;
10. Operation and Maintenance Report, including:
 - (a) Repair and maintenance of District facilities;
 - (b) Report regarding repair/replacement of water meters and flushing valves;

- (c) Review preventative maintenance schedule and tracking options, including: Asset Management Report;
 - (d) Compliance with water and waste discharge permits;
 - (e) Appeals of District charges;
 - (f) Approval of Consumer Confidence Report;
11. Review status of emergency water interconnect agreements;
 12. Consider amendment of Rate Order;
 13. Review options for IT consulting and website hosting services, including:
 - (a) Presentation from Offcinco.com;
 14. Review Code of Ethics and related policies;
 15. Attorney's Report, including:
 - (a) Amendment of records retention policies and related policies/procedures for electronic signatures, including MOU with Harris County;
 - (b) Review of options for District action items list;
 - (c) Discuss procedures for communications with Directors/public and related Open Meetings Act issues;
 16. Additional comments from the public;
 17. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
 18. Reconvene in open session, and authorize any action resulting from executive session;
 19. Discuss pending business and matters for future agendas.



ROACH & MITCHELL, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three(3) business days prior to the meeting so that appropriate arrangements can be made.