

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238

### NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a meeting at 18702 Kieth Harrow Boulevard, Houston, Texas, 77084, a designated meeting place of the District.

The meeting will be held on **Tuesday, May 24, 2016, at 1:00 p.m.**, to consider and authorize any action in connection with the following:

1. Minutes of prior Board of Directors meeting(s);
2. Comments from the public;
3. Tax Assessor Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
4. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
5. Bookkeeper's Report, including payment of invoices presented, and related matters;
6. Engineer's Report, including:
  - (a) Design, advertisement and/or award of bids or contracts for construction of facilities, including:
  - (b) Status of construction and approval of pay estimates/change orders, including:
    - (i) Water Plant No. 2 water line extension (H2O Services);
  - (c) Status and acceptance of site, easement and/or facility conveyances;
  - (d) Status of communications with Harris County/GO Weiss landfill regarding siltation;
  - (e) Status of Google Earth mapping project;
7. Update on Mayde Creek Municipal Utility District drainage improvements, including preparation of request for payment/reimbursement of certain costs;
8. Status of maintenance by Champions Hydro-Lawn, Inc.;
9. Operation and Maintenance Report, including:
  - (a) Repair and maintenance of District facilities;
  - (b) Report regarding repair/replacement of water meters and flushing valves;
  - (c) Review preventative maintenance schedule and tracking options, including: Asset Management Report;
  - (d) Compliance with water and waste discharge permits;
  - (e) Appeals of District charges;
  - (f) Approval of Consumer Confidence Report;
10. Review status of emergency water interconnect agreements;

11. Review options for IT consulting and website hosting services;
12. Review Code of Ethics and related policies;
13. Attorney's Report, including:
  - (a) Amendment of records retention policies and related policies/procedures for electronic signatures, including MOU with Harris County;
  - (b) Review of options for District action items list;
14. Additional comments from the public;
15. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
16. Reconvene in open session, and authorize any action resulting from executive session;
17. Discuss pending business and matters for future agendas.



ROACH & MITCHELL, PLLC

By: \_\_\_\_\_

Jonathan A. Roach  
Attorney for the District

*Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.*