

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238

NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a meeting at 18702 Kieth Harrow Boulevard, Houston, Texas, 77084, a designated meeting place of the District.


The meeting will be held on Tuesday, April 26, 2016, at 1:00 p.m., to consider and authorize any action in connection with the following:

1. Minutes of prior Board of Directors meeting(s);
2. Comments from the public;
3. Tax Assessor Collector Report, including payment of invoices, tax refunds, moving of accounts to uncollectible roll, and related matters;
4. Adopt Resolution authorizing an additional penalty on delinquent real property taxes;
5. Delinquent Tax Collections Attorney Report, including foreclosure proceedings, installment agreements, filing of proofs of claims, and termination of service;
6. Bookkeeper's Report, including payment of invoices presented, and related matters;
7. Authorize notice to certain unclaimed property owners and filing of unclaimed property report;
8. Engineer's Report, including:
 - (a) Design, advertisement and/or award of bids or contracts for construction of facilities, including:
 - (i) Dulaney Road water line extension (incl. easement(s));
 - (ii) Water Plant No. 1 recoating;
 - (b) Status of construction and approval of pay estimates/change orders, including:
 - (i) Water Plant No. 2 water line extension (H2O Services);
 - (c) Status and acceptance of site, easement and/or facility conveyances;
 - (d) Status of communications with Harris County/GO Weiss landfill regarding siltation;
 - (e) Status of Google Earth mapping project;
9. Update on Mayde Creek Municipal Utility District drainage improvements;
10. Status of maintenance by Champions Hydro-Lawn, Inc., including:
 - (a) Possible washout repair(s) in Barkers Crossing;
11. Operation and Maintenance Report, including:
 - (a) Repair and maintenance of District facilities (incl. LS1 control panel);
 - (b) Report regarding repair/replacement of water meters and flushing valves;
 - (c) Review preventative maintenance schedule and tracking options (incl. Asset Management Report);

- (d) Compliance with water and waste discharge permits;
 - (e) Appeals of District charges;
 - (f) Authorize operator to prepare Consumer Confidence Report;
12. Receive report from operator regarding Identity Theft Prevention Program
 13. IT Consultants Report, including updates to District website and review contract;
 14. Review Code of Ethics and related policies;
 15. Attorney's Report, including:
 - (a) Amendment of records retention policies and related policies/procedures for electronic signatures, including MOU with Harris County;
 - (b) Review options for District action items list;
 - (c) Discussion of open meetings/public records matters;
 16. Review 2016 Directors Election calendar and related matters;
 17. Review request from Barkers Crossing Homeowners Association for community improvements;
 18. Additional comments from the public;
 19. Executive session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
 20. Reconvene in open session, and authorize any action resulting from executive session;
 21. Discuss pending business and matters for future agendas.



ROACH & MITCHELL, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.