

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 238,  
OF HARRIS COUNTY, TEXAS**

**Minutes of Special Board of Directors Meeting  
November 24, 2015**

The Board of Directors (“Board”) of Harris County Municipal Utility District No. 238 met at 19636 Saums Road, Houston, Texas 77084 on November 24, 2015, in accordance with the duly posted notice of special meeting, and the roll was called of the duly constituted officers and members of said Board, as follows:

Michael McGlaughlin, President  
Randy Love, Vice President  
Patricia Richardson, Secretary  
Damon Sachs, Assistant Secretary  
C.L. “Steve” Crane, Director

all of said persons were present, except Director Sachs who arrived later in the meeting, thus constituting a quorum.

Also present were Todd Burrer of Severn Trent Environmental Services (“STES”); Jonathan Roach and Frank Mitchell of The Law Firm of Jonathan A. Roach, PLLC (“JARPLL”); Jeremy Roach of Apollo IT Consulting, LLC (“Apollo”);

The President called the meeting to order for such business as might come before it.

**MEET WITH REPRESENTATIVES OF STES**

Mr. Roach first introduced Mr. Todd Burrer from STES. Mr. Burrer spoke to the Board about past issues the District had with STES and some new management initiatives the company has made to reinvigorate its business. He then spoke to the Board about the previous settlement offer the District made to STES regarding the final outstanding invoice, and he stated that STES is now prepared to accept the previous offer if it is still available.

Director Sachs entered the meeting during the discussion with Mr. Burrer. After such discussion, Mr. Burrer exited the meeting.

The Board then continued to discuss the history of the operational and invoicing issues with STES including the previous settlement offers made to STES. After further discussion, Director McGlaughlin made a motion to approve a settlement offer of \$33,638.47, consistent with the very first settlement offer the District made. The motion was seconded by Director Richardson and passed by a four-to-one (4-1) vote with Director Sachs opposed. Mr. Roach advised that he would prepare the settlement offer and send it to Mr. Burrer.

**EXECUTIVE SESSION**

The Board did not enter executive session at this time.

**DISCUSSION REGARDING PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS**

The Board discussed the upcoming holidays and decided to move their next regular meeting from December 22, 2015 to January 8, 2016 at JARPLLC's Williams Tower offices, and to hold their regular January 2016 meeting at the usual place and time.

**ADJOURNMENT**

There being no further matters to come before the Board a motion was made by Director McGlaughlin to adjourn. Said motion was seconded by Director Love and passed unanimously.

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Secretary,  
Board of Directors

(SEAL)